

MEETING MINUTES
GERALD R. FORD INTERNATIONAL AIRPORT AUTHORITY BOARD
September 26, 2018

A quorum being present and in accordance with notice being duly given, Chair Koorndyk called the meeting of the full Authority Board to order on September 26, 2018 at 8:30 a.m.

Board Members Present: Dan Koorndyk, Floyd Wilson, Jr., Roger Morgan
Ted Vonk, Steve Heacock, and Birgit Klohs, Slikkers – 7

Also Present:

Jim Gill – President & Chief Executive Officer
Bob Buchanan – Airport Attorney
Brian Picardat – Vice President and Chief Financial Officer
Alex Peric – Vice President and COO
Lisa Belt – Human Resources Director
Tara Hernandez – Marketing and Communications Director
Matt Zeilstra – Controller
Rick Aro – Police Chief
Dan Villalobos - Ground Transportation Supervisor
Casey Ries – Engineering & Planning Director
J.J. Swain – IT Manager
Moe Khattak – Business Analyst
Roy Hawkins – Planning Engineer
Laura Feigel – Executive Assistant
Lisa Rauch – HR Administrator
Clint Nemeth – Engineering Manager
Stephen Clark – Business Development Manager
Susan Sherman – Communications Coordinator
Alicia Roberts – Communications Coordinator
John Oliver – Citizen
Krisha Graves – Signature Flight Support
Glory Meyer – Experience GR
Rich Bostwick – Delta Airlines
Kevin Bos – Delta Airlines
Chris Reed – Avflight
Laura Bassett – Dickinson Wright
Terry Donnelly – Dickinson Wright
Steve Jenkins – Host/Hudson
Sharon Townsend – Teacher

The agenda was approved and adopted by Mr. Vonk.

9-2 **Public Comment**

No public comment.

9-3 **Consent Agenda**

a) Approval of Authority Board Minutes – August 29, 2018

b) Reports

- Project/Construction Report
- Public Safety and Operations Report
- Aviation Activity Report
- Financial Statements

Motion by Mr. Wilson, supported by Mrs. Klohs, that Consent Agenda items a-h be approved.
Motion carried.

9-4 **Resolution 18-36:** Refunding of the 2009 Airport Revenue Bonds

Mr. Picardat requested the approval of the issuing of Refunding Bonds, Series 2018 and authorize staff to request the Kent County Board of Commissioners to pledge the County's full faith and credit.

Motion by roll call, 7 yeas and 0 nays. Motion carried.

9-5 **Resolution 18-37:** Airport Concession Disadvantaged Business Enterprise Program: 2019-2021 Policy & Goals Update

Mr. Clark requested the approval of the revised Airport Concession Disadvantages Business Enterprise (ACDBE) Policy and goals for 2019 – 2021.

Motion by Mrs. Klohs, supported by Mr. Wilson, to approve the revised ACDBE policy and goals for 2019-2021. Motion carried.

9-6 **President and CEO Report**

Mr. Gill presented the President and CEO report to the Board.

9-7 **Adjournment**

The meeting was adjourned at 9:12 a.m.

APPROVAL: _____
Floyd Wilson, Jr., Recording Secretary to the Board