

MEETING MINUTES
GERALD R. FORD INTERNATIONAL AIRPORT AUTHORITY BOARD
September 27, 2017

A quorum being present and in accordance with notice being duly given, Chair Morgan called the meeting of the full Authority Board to order on September 27, 2017 at 8:30 a.m.

Board Members Present: Roger Morgan, Dan Koorndyk, Birgit Klohs, Steven Heacock, David Slikkers and Ted Vonk - 6

Absent: Floyd Wilson, Jr. - 1

Also Present:

Jim Gill – President & Chief Executive Officer
Bob Buchanan – Airport Attorney
Tom Ecklund – Engineering and Facilities Director
Brian Picardat – Vice President and Chief Financial Officer
Lisa Carr – Public Safety and Operations Director
Lisa Belt – Human Resources Director
Dianne Brady-Peters – Office Administrator
Ryan Schaner – Engineering Technician
Robert Wilson – Maintenance Manager
Mary Kay Shaver – Varnum
Spencer Gillette – Steve Baldwin & Associates
Joel Burgess – Properties Manager
Matt Zeilstra - Controller
Rick Aro – Police Chief
Casey Ries – Engineering Manager
Bruce Applebach – Operations Manager
J.J. Swain – IT Manager
Joe Manack – IT
Lisa Verhil – Experience Grand Rapids
Sharon Townsend – Grand Valley State University
David Turch – David Turch & Associates
Kodiak Hill-Davis – David Turch & Associates
Bruce Temple – L3
John Oliver – Citizen
DJ VanderSlik – DJ’s Landscape
Susanna Strand – Alliance
Ashley Kvonon – Alliance
Jeff Mishler – RS&H

9-1 Approval of the Agenda

The agenda was approved and adopted.

9-2 Public Comment

None

9-3 Consent Agenda

- a) Approval of Authority Board Minutes – August 30, 2017

OPERATIONS AND MARKETING COMMITTEE RESOLUTIONS

- b) **Resolution 17-33:** Fiber Optic Cabling Contract No. C-274
- c) **Resolution 17-34:** 2017 Airfield Pavement Maintenance
- d) **Resolution 17-35:** Landslide Snow Control Contract
- e) Travel
- f) Reports
- Project/Construction Report
 - Project Status Report
 - Public Safety and Operations Report
 - Aviation Activity Report
- g) Expense Summary

Motion by Mr. Koorndyk, supported by Mr. Slikkers, that Consent Agenda items a-g be approved. Motion carried.

- 9-4 **Resolution 17-30:** MDOT Contract No. 2017-0653

- 9-5 **Resolution 17-31:** Grant Offer Acceptance – Security System Enhancements

Motion by Mr. Slikkers, supported by Mr. Vonk that MDOT Contract No. 2017-0653 and Grant Offer Acceptance – Security System Enhancements be approved. Motion carried.

- 9-6 **Resolution 17-32:** Disadvantaged Business Enterprise Program Policy

Motion by Mr. Slikkers, supported by Ms. Klohs that the Disadvantaged Business Enterprise Program Policy be approved. Motion carried.

- 9-7 **Resolution 17-36:** Gateway Transformation Sponsorship – PNC Bank

Motion by Mr. Slikkers, supported by Ms. Klohs that the Gateway Transformation Sponsorship – PNC Bank be approved.

Motion carried: Yeas: Heacock, Klohs, Slikkers, Koorndyk, Vonk, and Chair Morgan – 6

- 9-8 **Master Plan Update**

Jeff Mishler from RS&H presented the Master Plan update to the Board.

9-9 **President and CEO Report**

Mr. Gill presented the President and CEO report to the Board.

Upcoming Meetings:

- The next Operations and Marketing Committee meeting will be held on Wednesday, October 18, 2017 at 8:00am in the Golden Eagle Room.
- The next Finance and Legislative Committee meeting will be held on Wednesday, October 25, 2017 at 7:30am in the Golden Eagle Room.
- The next Authority Board Meeting will be held on Wednesday, October 25, 2017 at 8:30am in the International Room.

9-10 **Other Business**

Mr. Ecklund thanked the Board and Authority staff for the privilege of working at the Airport for the last 14 ½ years.

9-11 **Adjournment**

The meeting was adjourned at 9:47 a.m.

APPROVAL: _____
David Slikkers, Recording Secretary to the Board

dbp