

**MEETING MINUTES**  
**GERALD R. FORD INTERNATIONAL AIRPORT AUTHORITY BOARD**  
**December 20, 2017**

A quorum being present and in accordance with notice being duly given, Vice Chair Koorndyk called the meeting of the full Authority Board to order on December 20, 2017 at 8:30 a.m.

**Board Members Present:** Dan Koorndyk, Floyd Wilson, Jr.,  
David Slikkers, Ted Vonk, and Steve Heacock - 5

**Absent:** Birgit Klohs, and Roger Morgan - 2

**Also Present:**

Jim Gill – President & Chief Executive Officer  
Bob Buchanan – Airport Attorney  
Brian Picardat – Vice President and Chief Financial Officer  
Lisa Belt – Human Resources Director  
Tara Hernandez – Marketing Director  
Alex Peric – Vice President and COO  
Dianne Brady-Peters – Office Administrator  
Ryan Schaner – Engineering Technician  
Robert Wilson – Maintenance Manager  
Mary Kay Shaver – Varnum  
Joe Dancz – Fire Chief  
Joel Burgess – Properties Manager  
Matt Zeilstra - Controller  
Rick Aro – Police Chief  
Dan Villalobos - Ground Transportation Supervisor  
Casey Ries – Engineering Manager  
Bruce Applebach – Operations Manager  
J.J. Swain – IT Manager  
Tom Cizauskas – Purchasing Manager  
Lisa Verhil – Experience Grand Rapids  
Sharon Townsend – Grand Valley State University  
Susan Sherman – Marketing Coordinator  
Mershanda LaMar – HR Specialist  
Abeer Khatib – C&S Companies  
Bruce Temple – L3  
Curtis Pyper - Citizen

**12-1 Approval of the Agenda**

The agenda was approved and adopted.

**12-2 Public Comment**

**12-3 Special Presentation – Patriot Guard**

The Patriot Guard presented an award to GFIAA.

**12-4 Consent Agenda**

- a) Approval of Authority Board Minutes – November 29, 2017

***OPERATIONS AND MARKETING COMMITTEE RESOLUTIONS***

- b) **Resolution 17-50:** Environmental Services Contract Amendment
- c) **Resolution 17-51:** Security System Design - AOA
- d) **Resolution 17-52:** Security Services Contract Amendment
- e) Travel
- f) Reports
- Project/Construction Report
  - Public Safety and Operations Report
  - Aviation Activity Report
- g) Expense Summary

Motion by Mr. Slikkers, supported by Mr. Vonk , that Consent Agenda items a-g be approved. Motion carried.

- 12-5 **Resolution 17-53:** Terminal Apron Reconstruction – Construction Contract

Mr. Ries presented the Terminal Apron Reconstruction Construction Contract to the Board.

Five proposals were received and the lowest was K&R. MDOT has reviewed the contracts and has recommended the award be given to K&R.

Motion by Mr. Slikkers, supported by Mr. Vonk to approve the Terminal Apron Reconstruction – Construction Contract. Motion carried.

- 12-6 **Resolution 17-54:** Terminal Apron Reconstruction – Construction Administration

Mr. Ries presented the Terminal Apron Reconstruction – Construction Administration to the Board.

Motion by Ms. Slikkers, supported by Mr. Wilson to approve the Terminal Apron Reconstruction – Construction Administration. Motion carried.

- 12-7 **Resolution 17-57:** Authority Grant Policy

Mr. Picardat presented the Authority Grant Policy to the Board. The Policy has been reviewed by the Auditors as well as Authority Legal Counsel.

The Policy would allow the President and CEO to accept a grant offer which would then be ratified by the board if there is a time issue.

Motion by Mr. Heacock, supported by Mr. Wilson to approve the Authority Grant Policy. Motion carried.

**12-8 President and CEO Report**

Mr. Gill presented the President and CEO report to the Board.

Upcoming Meetings:

- The next Authority Board Meeting will be held on Wednesday, January 31, 2017 at 8:30am in the International Room.
- There will be no committee meetings in January.
- Air Service updates will be in February.
- The GFIAA Employee Christmas luncheon will be today at 11:30am at ARFF.
- Mr. Gill wished everyone a Merry Christmas and Happy New Year.
- Board Strategic Planning will be scheduled for early 2018.
- The Air Service Workshop for the Board will be in early 2018.

**12-9 Other Business**

**12-10 Adjournment**

The meeting was adjourned at 9:34 a.m.

APPROVAL: \_\_\_\_\_  
David Slikkers, Recording Secretary to the Board

dbp