

MEETING MINUTES
GERALD R. FORD INTERNATIONAL AIRPORT AUTHORITY BOARD
December 19, 2018

A quorum being present and in accordance with notice being duly given, Chair Koorndyk called the meeting of the full Authority Board to order on December 19, 2018 at 8:47 a.m.

Board Members Present: Dan Koorndyk, Roger Morgan, Ted Vonk, Floyd Wilson Jr.

Board Members Absent: Birgit Klohs, Steve Heacock, David Slikkers

Also Present:

Bob Buchanan – Airport Attorney
Brian Picardat – Interim President and CEO
Alex Peric – Vice President and COO
Lisa Carr – Public Safety & Operations Director
Lisa Belt – Human Resources Director
Matt Zeilstra – Controller
Rick Aro – Police Chief
Dan Villalobos - Ground Transportation Supervisor
Casey Ries – Engineering & Planning Director
J.J. Swain – IT Manager
Moe Khattak – Business Analyst
Roy Hawkins – Planning Engineer
Laura Feigel – Executive Assistant
Susan Sherman – Marketing Coordinator
Clint Nemeth – Engineering Manager
Stephen Clark – Business Development Manager
Margie Witbeck – Executive Assistant
Alicia Roberts – Communications Coordinator
Tom Cizauskas – Purchasing Manager
Robert Wilson – Facility Manager
Terry Boer – Executive Air Transport
Chris Reed - Avflight
Krisha Graves – Signature Flight Support
Sharon Townsend – Teacher
Mary Kay Shaver – Airport Attorney
Curt Pypa – CH2M
Lisa Verhil – Experience Grand Rapids

Approval of the Agenda

The agenda was approved and adopted by Mr. Vonk.

Agenda item 12-5.5 Ground Transportation Agreement with Raiser, DBA Uber added

Public Comment

No public comment.

Consent Agenda

- a) Approval of Authority Board Minutes – November 30, 2018

Finance and Legislative Committee Resolutions

- b) Resolution 18-53: Police Office Relocation – Design
- c) Resolution 18-54: Centralized Cooling Plant – Design
- d) Resolution 18-55: TSA Relocation – Change Order
- e) Reports
 - Project/Construction Report
 - Public Safety and Operations Report

Motion by Mr. Vonk, supported by Mr. Morgan, that Consent Agenda items a-e are approved. Motion carried.

Resolution 18-56: Information Technology Strategic Plan

Mr. Swain explained that the Authority issued an RFP to provide IT strategic plan services as the last one was done in 2003. Action steps will be set in place for the next 1-2 years and the plan will cover 3-5 years.

Motion by Mr. Wilson, supported by Mr. Morgan, to approve authorizing the Interim President and Chief Executive Officer (CEO) to enter into a contract with the JW Group, subject to legal counsel approval, for information technology strategic planning services. Motion supported.

Resolution 18-57: New DC Retirement Plan

Mrs. Belt shared that as of 01/01/2019, new ALG hires will have modified retirement benefits.

Motion by Mr. Wilson, supported by Mr. Morgan, to approve the resolution to modify Retirement Plan benefits for ALG new hires effective January 1, 2019 and to authorize the Interim President & Chief Executive Officer (CEO) to award and execute a new DC plan upon review of proposed plan design. Motion carried.

Resolution 18–58: Ground Transportation Agreement with Raiser, DBA Uber

Mr. Peric explained that the Authority is requesting a 3 year agreement with Uber. GFIA will receive a rate of \$2.50 for both pickup and drop-off from Uber.

Motion by Mr. Vonk, supported by Mr. Wilson, the approval to authorize the Interim President & Chief Executive Officer to enter into a Ground Transportation Agreement between the Gerald R. Ford International Airport Authority and Transport Network Carrier (TNC) Raiser LLC, dba Uber. Motion Carried.

President and CEO Report

Mr. Picardat presented the President and CEO report to the Board.

Adjournment of Pubic Meeting

The meeting was adjourned at 9:15 a.m.

APPROVAL: _____
Floyd Wilson, Jr., Recording Secretary to the Board

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